

# Tri-Center Before/After Care

**Our Purpose:** To provide a safe, happy place for your child, before and after school, when you cannot be with them. We are not an extension of the school; we will try to provide your child with social and recreational experiences, but we will also have adults available if your child needs a structured area to work on homework. Your child is your most precious commodity; we understand and appreciate this.

**Supervision:** A proper ratio of competent workers will be maintained so as to give a maximum of attention and supervision.

**Location:** The Elementary Gymnasium is designated as the central location for the Before/After Care Program. Depending on numbers/ages, other areas in the building/playground may be used.

**Days and Hours:** Our program will follow the regular August to May calendar schedule of Tri-Center School District, however, there will be care on some of the student "vacation" days in order to accommodate our families. (See attached calendar). Someone will be at the center beginning at 6:00 a.m. until school starts, and school dismissal time of 3:25 until 6:00 p.m.

**Late start and Cancellations:**

If school is late or cancelled because of poor weather or other unforeseen reasons, there may be no Before/After Care. That decision will be made dependent on circumstances.

**Early dismissal:**

Due to poor weather: We would ask that you pick up your child as soon as possible so our employees can get home safely.

Early Out/Inservice/Vacation Days: Care will be provided at an additional fee. (see calendar)

**Ages of children served:** Children enrolled in the Tri-Center Elementary school and Tri-Center Preschool may be enrolled in Before/After Care.

**Food:** A snack will be provided in the afternoon that will be included in the fee. If a student eats school breakfast that would be a cost the family would pay.

**Fee Charges:**

\$25 per week per child for Before session  
\$35 per week per child for After session  
\$60 per week per child for Before/After care

**for families that pay the weekly fee--**

additional \$10 for early dismissal days

additional \$30 for full day care (full day in-services or holidays)

**Drop-In:** If you would like to use the Before/After care on a drop-in basis, we need to know your child will be coming 10 days in advance.

**Drop-In Fees:**

Before school session	\$10
After School Session	\$15
Early out days	\$25
Full Days	\$50

**Late pick-ups:** ALL children are to be picked up by 6:00 p.m. Families will be charged a late pick-up rate of \$10 per child for the first 15 minutes (6:01-6:15) and \$15 per child for each additional 15 minutes of care provided. If at 6:31 we have been unable to contact parents , guardians or other persons authorized to pick-up, authorities will be notified, and we will report the child/children as abandoned. The clock in the Before/After room will be the clock used to determine the imposition of late fees.

**Health Policy:** Children must be fever free for 24 hours to come to Before/After Care. If a child has had a contagious disease, and medical clearance statement must be provided to the center or cleared by Mrs. McGee, our school's nurse, before the child will be allowed to attend.

**Basic Rules for Before/After Care:**

1. Sign in Procedures will be followed. Children will be signed in and out by parents or an authorized adult. Children cannot be dropped off in front of the building.
2. Children will be allowed only in the areas designated by Before/After Care staff.
3. Disruptive behavior will not be tolerated. Abusive language or failure to follow rules will result in a warning, If disobedience continues, parents will be notified. If repeated warnings are necessary, the child may be removed from our program. Please discuss these expectations with your child.